

DocuBank SAFE

- You can elect to utilize the 1GB of storage provided to you for free as part of your complete DocuBank membership.
- You can also choose to never activate your DocuBank SAFE.



SAFE is an online repository for your vital personal documents.
SAFE files are NOT accessible via your Emergency Card.

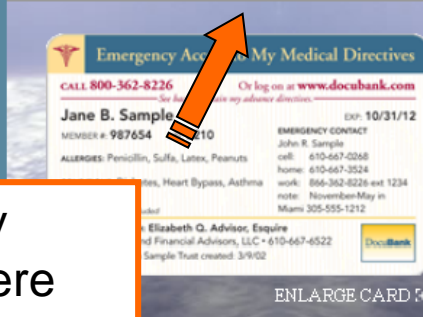


Things you should know

- DocuBank cannot access files stored in your SAFE
- DocuBank does not have access to your SAFE password
- Files deleted from your SAFE cannot be restored by DocuBank
- SAFE files are automatically deleted 6 months after your DocuBank membership expires

First You Need to Log in!

Do that by clicking here



Secure your life

[View Product Demo](#)



Immediate Access to Healthcare Directives & Emergency Medical Information
– Anywhere, Anytime, 24/7/365

Spotlight

[FIND AN ATTORNEY OR ADVISOR »](#)

New! DocuBank SAFE
Store All Files Electronically



- Estate Plan Documents
- Financial Documents
- Insurance Policy
- And Much More...

Shortcuts

- ▶ [Active DocuBank Members](#)
- ▶ [Active I.C.E. Members](#)
- ▶ [Active Attorneys](#)

News & Links

- ▶ [NHDD Releases Video Illustrating the Need for Advance Care Planning](#)
- ▶ [Struggling: End of Life Conversations](#)
- ▶ [Local view: Advance Health Care Directives can save money and family pain](#)



HEALTHCARE PROVIDERS
[Click here for Patient Directives](#)

Member Log In

Member Number [go](#)

[Forgot Member Number or Password?](#)

Renew Your Membership

Please enter your six digit DocuBank member.

Member Number [go](#)

Or enter your member number and click here



Choose your Login Option

DocuBank Healthcare Card College Card Kids Card Special Needs Adults (S.N.A.P.)

Home Member Services About DocuBank How to Join Attorneys Financial Advisors LGBT Community Contact Us

Login

Welcome!
Please select ONE of the convenient membership information. You can log in with your six digit DocuBank member number.
Thank you!

Member Email Login

Member Number Login

Member Login

Member Number:	<input type="text" value="987654"/>
PIN Number:	<input type="text" value="3210"/>
Personal Password:	<input type="password" value="....."/>

Login

Concierge Login

Site Directory Home Attorneys State Registry

Enter your personal information



Click the "Login" button

Don't know your password?

We will be happy to help. Call toll-free 866-362-8226, M-F, 8:30-5:00 p.m. EST



Then, Open the SAFE Login

While you're here -- please make sure the email on file for you is accurate. This is where you will receive the reset information needed if you forget your SAFE password.



- Update My Membership
- Update My Password
- My Member Benefits
- Print My Directives
- Medication List Info
- Print My Member Card
- Alert My Family
- Talking About My Wishes
- Tell-A-Friend Referral
- Related Material
- Contact DocuBank
- My DocuBank SAFE

Custom Heading Text Goes Here

Your firm's custom text goes here too
and maybe your phone number
and website with direct link here

Member Services

Welcome back Jane!

Your membership is valid through 8/31/18

Please note: Once you have successfully logged in to one account you must Log Off (using the tab on the left of this screen) before being able to log in to another account.

DocuBank® Membership Features

DocuBank provides 24/7/365 access to all your healthcare directives. Along with your directives we transmit the names and contact information of loved ones and your doctor so that they can be contacted quickly. The DocuBank medical alert feature means that important medical conditions and allergies appear on the face of your wallet card.



Click "My DocuBank SAFE" button

Forgot Your Password

Get help with your password. You have an added level of protection for your online DocuBank information. To change your DocuBank password, [click here](#).

- **Lost or Damaged Card?**

If you need a new card because your card was lost or damaged, [click here](#) to use our Contact Us service - we're happy to provide a replacement card at no charge. If you would like additional cards for friends or family members [click here](#) to request additional cards for a



If this is your first time logging in to SAFE, you will need to set up a password

You must create a strong password before you access your DocuBank SAFE for the first time. By creating a password you are agreeing to the **terms of use** of this site and understand that:

- DocuBank SAFE is not a recovery/Back Up service. While the live data has redundant back ups in place, there is no way to recover data once you delete it.
- Files you upload are not viewable by your provider or other users. Files uploaded by your provider can be viewed by them.
- Healthcare Directives MUST be submitted to your provider for separate cover. Uploading the files to your SAFE account WILL NOT make them available via your DocuBank Emergency Card.
- If the DocuBank membership lapses, any files stored with DocuBank SAFE will be deleted 6 months after the expiration of the DocuBank membership.

Creating a password means you accept the terms of use for the site

Then click "Save and Login"

My DocuBank SAFE Password

New DocuBank SAFE Password:	<input type="password"/>
Confirm DocuBank SAFE Password:	<input type="password"/>
<input type="button" value="Save and Login"/>	

Passwords must contain at least 8 characters including an alpha character, numeric character, and at least one of these symbols: !@#\$\$%^&+=

Site Directory
Home



You will see this home page

ce Read... Welcome to Ve and maybe your phone number and website with direct link here BigTent

[Update My Membership](#)

[Update My Password](#)

[My Member Benefits](#)

[Print My Directives](#)

[Medication List Info](#)

[Print My Member Card](#)

[Alert My Family](#)

[Talking About My Wishes](#)

[Tell-A-Friend Referral](#)

[Related Material](#)

[Contact DocuBank](#)

My DocuBank SAFE

Your DocuBank SAFE

A secure online repository for your important personal documents.

You can store your:

- **Estate Planning Documents** (e.g. living trust, will, financial power of attorney)
- **Insurance Documents** (e.g. policy, beneficiary designations)
- **Financial Documents** (deeds, real estate files)
- **Other Documents**



Your SAFE is accessible only by you with your password (and by anyone with whom you share this code).

Your DocuBank SAFE can **store up to 1GB of data. Upload your PDF documents using the button below** and assign them a category.

Only .pdf files can be uploaded to the DocuBank SAFE Share

0.00 GB of storage space is being used

- Estate Plan Documents from your Attorney
- Insurance Documents
- Financial Documents
- Real Estate Documents
- Legal Documents
- Personal Documents



You can upload a file as soon as you log in.

Now You Can Upload a File

Welcome to MyDocuBank

and maybe your phone number and website with direct link here

BigTent

Update My Membership

Update My Password

My Member Benefits

Print My Directives

Medication List Info

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Related Material

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My DocuBank SAFE

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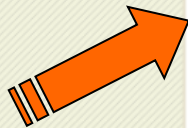
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0.00 GB of storage space is being used

- Estate Plan Documents from your Attorney**
- Insurance Documents**
- Financial Documents**
- Real Estate Documents**
- Legal Documents**
- Personal Documents**

Click on "Add File"



Only .PDF files may be stored in SAFE.

This Upload Box will Appear

Only .pdf files can be uploaded to the DocuBank SAFE Share

Close Form

Change Password

0.01 GB of storage space is being used

Add Files

It's Simple -

Select the document you would like to upload from your computer using the "Browse" button below. Click on the correct file so it displays in the window. Next choose the category bin you would like to file your documents in. Now click the "Upload" button.

The file will appear in your DocuBank SAFE in the category you selected.

IMPORTANT NOTE:

If you sign new Healthcare Directives you must upload them to the DocuBank Directives Registry to make them available to you. If you upload your healthcare directives to your Personal Vault, they will NOT be available via your card (because only you have access to your Personal Vault).

Choose File No file chosen

Share with my Provider

--- Choose a category ---

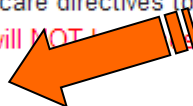
Upload

Estate Plan Documents from your Attorney

Insurance Documents

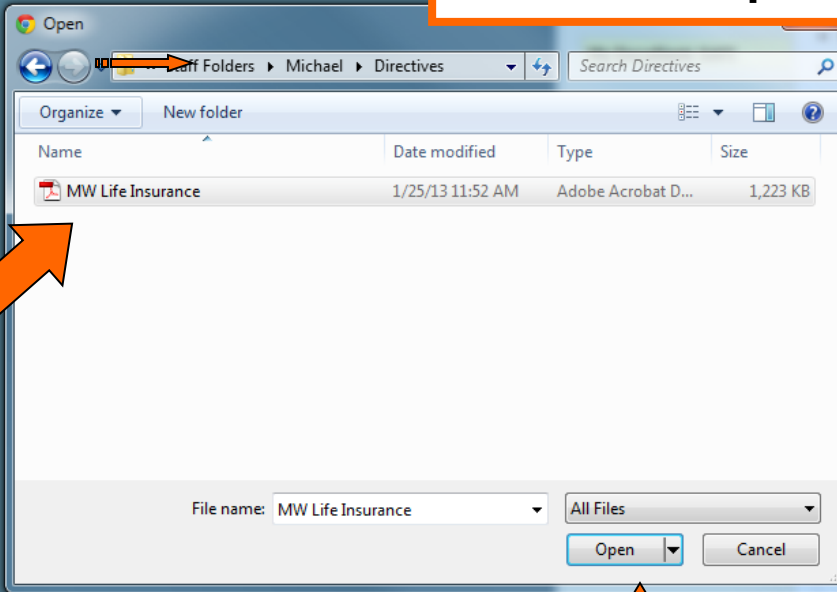


Click "Choose File" or "Browse" to select a file to upload.



Upload Box didn't appear? Check your internet settings to make sure you security settings allow pop-ups. SAFE displays best in the Google Chrome browser.

A box to select a file from your computer will appear



Once you find the file, click "Open" to select it.

Financial Documents (deeds, real estate files)
Other Documents

DocuBank SAFE is accessible only by you with your password (and by anyone with whom you share this code).

DocuBank SAFE can store up to 1GB of data. Upload your PDF documents using the button below and assign them a category.

pdf files can be uploaded to the DocuBank SAFE Share

0.01 GB of storage space is being used

Add Files

Simple -

Select the document you would like to upload from your computer using the "Browse" button below. Click on the correct file so it displays in the window. Next choose the category bin you would like to file your documents in. Now click the "Upload" button.

Your file will appear in your DocuBank SAFE in the category you selected.

IMPORTANT NOTE:

If you sign new Healthcare Directives you must send these new directives directly to the DocuBank Directives Registry to make them available via your DocuBank Emergency Card. If you upload your healthcare directives to your Personal Vault but fail to send them separately to The Registry, they will NOT be accessible via your card (because only you have access to your Personal Vault).

No file chosen

Share with my Provider

--- Choose a category ---

Estate Plan Documents from your Attorney

Insurance Documents

Financial Documents

Real Estate Documents



Remember, the file must be a .PDF

Next, you need to choose a category for PDF documents using the button below and assign them a category.

Only .pdf files can be uploaded to the DocuBank SAFE Share

Close Form

Change Password

0.01 GB of storage space is being used

Add Files

It's Simple -

Select the document you would like to upload from your computer using the "Browse" button below. Click on the correct file so it displays in the window. Next choose the category bin you would like to file your documents in. Now click the "Upload" button.

The file will appear in your DocuBank SAFE in the category you selected.

IMPORTANT NOTE:

If you sign new Healthcare Directives you must send these new directives directly to the Directives Registry to make them available via your DocuBank Emergency Card. If you send your healthcare directives to your Personal Vault but fail to send them separately to the Registry, they will NOT be accessible via your card (or your Personal Vault).



MW Life Insurance.pdf

Share with my Provider



--- Choose a category ---



Upload

The file will show up in the Upload box.

Click the little arrow to see your options.

Estate Plan Documents from your Attorney

Insurance Documents

Financial Documents

This drop-down selection box will appear

Close Form

the space is being used

Add Files

It's Simple -
Select the document you would like to upload from your computer using the "Browse" button below. Click on the correct file so it displays in the window. Next choose the category bin you would like to file your documents in. Now click the "Upload" button.
The file will appear in your DocuBank SAFE in the category you selected.

IMPORTANT NOTE:

If you sign new Healthcare Directives you must send these new directives directly to the DocuBank Directives Registry. If you upload your healthcare directives to The Registry, they will NOT be accessible to your Personal Vault).

Select the category that best suits the file you have uploaded.

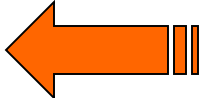
Choose File

MW Life Insu

Share with my Provider

- Choose a category ---
- Choose a category ---
- Estate Plan Documents from your Attorney
- Insurance Documents
- Financial Documents
- Real Estate Documents
- Legal Documents
- Personal Documents
- Other
- Files from your Wealth Management Professional

Upload



- Estate
- Insurance
- Financial
- Real Estate Documents
- Legal Documents



Don't see the category you want? Choose the "Other" category. You can always move it later.

Close Form

Change Password

0.01 GB of storage space is being used

Add Files

It's Simple -

Select the document you would like to upload from your computer using the "Browse" button below. Click on the correct file so it displays in the window. Next choose the category bin you would like to file your documents in. Now click the "Upload" button.

The file will appear in your DocuBank SAFE in the category you selected.

IMPORTANT NOTE:

If you sign new Healthcare Directives you must send these new directives directly to the DocuBank Directives Registry to make them available via your DocuBank Emergency Card. If you upload your healthcare directives to your Personal Vault but fail to send them separately to The Registry, they will NOT be accessible via your card (because only you have access to your Personal Vault).

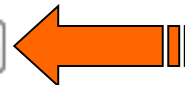
Choose File MW Life Insurance.pdf

Share with my Provider

Insurance Documents



Upload



Now click the "Upload" button

Print My Directives

Medication List Info

Print My Member Card

Alert My Family

Talking About My Wishes

Tell-A-Friend Referral

You can store your:

- **Estate Planning Documents** (e.g. living trust, will, financial power of attorney)
- **Insurance Documents** (e.g. policy, beneficiary designations)
- **Financial Documents** (deeds, real estate files)
- **Other Documents**

This is accessible only by you with your password (and by anyone you share this code).

Yes! DocuBank SAFE can store up to **1GB** of data. Upload your **PDF** documents using the button below and assign them a category.

Only .PDF documents can be uploaded to the DocuBank SAFE Share

Submit Failure. Please correct the following errors:

- Only .PDF documents may be uploaded.

Add File Change Password

0.00 GB of storage space is being used

Estate Plan Documents from your Attorney

Insurance Documents

Financial Documents

Real Estate Documents

Legal Documents

Personal Documents

Other

Did you get this message?

No? Go to next slide!

Yes? You selected a non-PDF file. Click "Add File" and start again.



SAFE allows only .PDF files. Converting other documents to this type of file is easy and FREE.

Congratulations!

You added your first SAFE file!

Only .pdf files can be uploaded to the DocuBank SAFE Share

File has been added.

Add File

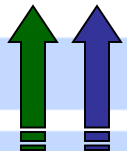
Change Password

0.01 GB of storage space is being used

Estate Plan Documents from your Attorney

Insurance Documents

MW Life Insurance.pdf



Financial Documents

Real Estate Documents

Legal Documents



Your file has icons. **The Folder** allows you to change the category. **The Trash Can** allows you to delete the file.

Click on any one of these buttons to go to another section of your DocuBank account

Log Off

Renew My Membership

Update My Membership

Update My Password

My Member Benefits

Print My Directives

Medication List Info

Print My Member Card

Alert My Family

Talking About My Wishes

Tell-A-Friend Referral

Related Material

Contact DocuBank

My DocuBank SAFE



You Must Log Off to access another account. Click the “Log Off” button on the top left of your screen to log out of your account.

Your DocuBank SAFE

A secure online repository for your important personal documents.

You can store your:

- **Estate Planning Documents** (e.g. living trust, will, financial power of attorney)
- **Insurance Documents** (e.g. policy, beneficiary designations)
- **Financial Documents** (deeds, real estate files)
- **Other Documents**



Your **SAFE** is accessible only by you with your password (and by anyone with whom you share this code).

Your DocuBank SAFE can store up to **1GB** of data. Upload your **PDF**

on below and assign them a category.

Only .pdf files can be uploaded to the DocuBank SAFE Share

Add File

Change Password

0.01 GB of storage space is being used

Estate Plan Documents from your Attorney

Click “Add File” to add another file





If your provider is participating in the DocuBank SAFE filing-sharing feature, you may see 2 additional icons.

Only partners can be uploaded to the DocuBank SAFE Share

Add File Change Password 0.01 GB of storage space is being used

Estate Plan Documents from your Attorney

Insurance Documents



MW Life Insurance.pdf  



Financial Documents



Real Estate Documents



Legal Documents

Personal Documents

Home Page addition.pdf  

Household Accounts.pdf  

IRA Beneficiary Change.pdf  

Screen Shot Branding page.pdf  

The **Lock** icon means this file has been uploaded by your provider. You can view provider can see this file.

The **Shared** icon means your provider can see this file.



Only files with a Shared icon are viewable by your provider.
You can choose to share a file when you upload it or later by clicking on the folder icon and selecting the “share with my provider” box.

Once you've completed setting up your SAFE, your login screen will look like this

DocuBank

SEARCH

PRINT EMAIL THIS PAGE FONT SIZE - +

Home Member Services About DocuBank How to Join Attorneys Financial Advisors LGBT Community Contact Us

Login

Please enter your DocuBank SAFE Password. Thank you!

My DocuBank SAFE Login

DocuBank SAFE Password: [password field]

Login

[Forgot Password](#)

Log Off

Renew My Membership

Update My Membership

Update My Password

My Member Bel...

Print My Directives

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Related Material

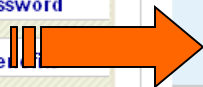
Contact DocuBank

My DocuBank SAFE

Site Directory

- Home
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- About DocuBank
- How to Join
- Attorneys
- Financial Advisors
- LGBT Community
- Contact Us
- State Registry
- Member Stories
- Privacy Statement
- Terms & Conditions

English (U.S.)



Please make sure the email on file for you is accurate. This is where you will receive the reset information needed if you forget your password and need to click the "Forgot Password" Link.